

**MINUTES OF THE
BUDGET COMMITTEE**

THURSDAY, OCTOBER 16, 2008

At a **Special Meeting** of the **Budget Committee**, held Thursday, October 16, 2008, in the Board Room, on the 9th Floor of the Administration Building, Mount Clemens, the following members were present:

Brown-Chair, Brdak, Bruley, Camphous-Peterson, Crouchman, DeSaele, DiMaria, Doherty, Drolet, Duzyj, J. Flynn, Gielegem, Lund, Mijac, Rengert, Roberts, Rocca, Sauger, Slinde, Switalski, Szczepanski, Torrice and Vosburg.

Absent and excused were D. Flynn, Haggerty and Tocco.

There being a quorum of the committee present, Chair Brown called the meeting to order at 9:09 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA

MOTION

A motion was made by Camphous-Peterson, supported by Slinde, to adopt the agenda, as presented. **The Motion Carried.**

RECEIVE AND FILE SUMMARY SCHEDULE OF PLAN A / PLAN B – 2009 BUDGET

MOTION

A motion was made by Szczepanski, supported by Drolet, to receive and file the summary schedule of Plan A/Plan B – 2009 Budget. **The Motion Carried.**

ADOPT PLAN B IMPLEMENTATION FOR THE FOLLOWING DEPARTMENTS:

The eight departments consisted of the following: Macomb County Community Services Agency, 42nd District Court Division I – Romeo, 42nd District Court Division II – New Baltimore, Macomb County Community Mental Health, Macomb County Clerk and Register of Deeds, Information Technology / Telecommunications, Purchasing, and Facilities and Operations and F & O Security.

During Mr. Diegel's review of Plan B, the following actions were taken:

Macomb County Community Services Agency

The following commissioners spoke: Doherty, Camphous-Peterson, Chair Brown and Duzyj.

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY CAMPHOUS-PETERSON, SUPPORTED BY SZCZEPANSKI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT PLAN B BUDGET REDUCTIONS FOR THE MACOMB COUNTY COMMUNITY SERVICES AGENCY IN THE AMOUNT OF \$262,747. **THE MOTION CARRIED.**

42nd District Court Division I – Romeo

Judge Denis LeDuc gave a verbal presentation. He also spoke on behalf of Judge Cassidy, who could not be present because of his heavy docket this morning. A lot of programs they do are not reflected in their bottom line. He tried to summarize a lot in his three-page letter dated September 10, 2008. He felt he could make his targeted budget reduction. He then spoke about Judge Cassidy's proposed budget reduction.

The following commissioners spoke: Crouchman, DeSaele, Chair Brown, Bruley, Rocca, Doherty, J. Flynn and Vosburg.

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY DiMARIA, SUPPORTED BY ROCCA, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT PLAN B BUDGET REDUCTIONS FOR THE 42ND DISTRICT COURT DIVISION I - ROMEO IN THE AMOUNT OF \$7,630. **THE MOTION CARRIED.**

42nd District Court Division II – New Baltimore

Chair Brown called for a motion.

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY DUZYJ, SUPPORTED BY CAMPHOUS-PETERSON, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT PLAN B BUDGET REDUCTIONS FOR THE 42ND DISTRICT COURT DIVISION II – NEW BALTIMORE IN THE AMOUNT OF \$17,570. **THE MOTION CARRIED.**

Macomb County Community Mental Health

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY J. FLYNN, SUPPORTED BY CAMPHOUS-PETERSON, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT PLAN B BUDGET REDUCTIONS FOR THE MACOMB COUNTY COMMUNITY MENTAL HEALTH DEPARTMENT IN THE AMOUNT OF \$243,000.

Mr. Robert Slaine gave a verbal presentation.

The following commissioners spoke: Chair Brown, Doherty and Vosburg.

Chair Brown called for a vote on the motion and **THE MOTION CARRIED.**

Macomb County Clerk and Register of Deeds

Ms. Carmella Sabaugh gave a verbal presentation.

The following commissioner spoke: Doherty.

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY DiMARIA, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT PLAN B BUDGET REDUCTIONS FOR THE MACOMB COUNTY CLERK AND REGISTER OF DEEDS IN THE AMOUNT OF \$299,452.

A **friendly amendment** by Commissioner Vosburg was accepted as follows: "TO IMPLEMENT MS. SABAUGH'S PROPOSED BUDGET REDUCTIONS FOR THE REMAINDER OF THIS YEAR IN ORDER TO GENERATE ADDITIONAL SAVINGS IN THE 2008 BUDGET. "

Chair Brown called for a vote on the motion, as amended, and **THE MOTION CARRIED.**

Information Technology / Telecommunications

Ms. Cynthia Zerkowski gave a verbal presentation.

The following commissioners spoke: Szczepanski, Doherty, Lund and DeSaele.

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY DiMARIA, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT PLAN B BUDGET REDUCTIONS

FOR INFORMATION TECHNOLOGY / TELECOMMUNICATIONS IN THE AMOUNT OF \$243,453.

The following commissioners spoke: Duzyj and Bruley.

Chair Brown called for a vote on the motion and **THE MOTION CARRIED.**

Purchasing

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY SZCZEPANSKI, SUPPORTED BY MIJAC, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT PLAN B BUDGET REDUCTIONS FOR THE PURCHASING DEPARTMENT IN THE AMOUNT OF \$48,945.

Ms. Polly Helzer gave a verbal presentation.

The following commissioners spoke: Chair Brown, Doherty and Vosburg.

Chair Brown called for a vote on the motion and **THE MOTION CARRIED.**

Facilities and Operations and F & O Security

Ms. Lynn Arnott-Bryks gave a lengthy verbal presentation.

Chair Brown referred to the resolution sheet and informed commissioners that there were 10 specific recommendations related to the budget savings which adds up to \$579,326. Items 1 through 10 would be taken separately. There were no objections.

1. Close all County Buildings at 5:00 p.m.

MOTION

A motion was made by Doherty, supported by J. Flynn, to **refer** this item to the special Budget Committee meeting on October 23, 2008.

The following commissioners spoke: Doherty, Bruley, DeSaele, Chair Brown and Crouchman.

Chair Brown called for a vote on the motion to refer and **The Motion Carried.**

2. Eliminate one vacant Painter position

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY DOHERTY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT PLAN B BUDGET REDUCTIONS FOR THE FACILITIES AND OPERATIONS DEPARTMENT AND ELIMINATE ONE VACANT PAINTER POSITION SAVING \$91,126. NO LAYOFF REQUIRED. **THE MOTION CARRIED.**

3. Eliminate one part-time Account Clerk position

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY VOSBURG, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT PLAN B BUDGET REDUCTIONS FOR THE FACILITIES AND OPERATIONS DEPARTMENT AND ELIMINATE ONE PART-TIME ACCOUNT CLERK POSITION SAVING \$11,411. THIS WOULD RESULT IN A LAYOFF. **THE MOTION CARRIED.**

4. Eliminate two additional Housekeeper positions and transfer two Housekeepers to vacant Custodian positions

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY VOSBURG, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT PLAN B BUDGET REDUCTIONS FOR THE FACILITIES AND OPERATIONS DEPARTMENT AND ELIMINATE TWO ADDITIONAL HOUSEKEEPER POSITIONS IN ADDITION TO THE FOUR ELIMINATED IN PLAN A. HOWEVER, IT WOULD REQUIRE TRANSFERRING TWO HOUSEKEEPERS TO VACANT CUSTODIAN POSITIONS, WHICH GIVES THE DEPARTMENT MORE FLEXIBILITY IN FUNCTIONALITY (I.E. SNOW REMOVAL, ETC.). THIS WOULD PROVIDE A NET SAVINGS OF \$105,162. NO LAYOFF REQUIRED. **THE MOTION CARRIED.**

5. Eliminate one Groundskeeper position through the promotion of a Groundskeeper to the vacant Custodian Foreman position

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY DUZYJ, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT PLAN B BUDGET REDUCTIONS FOR THE FACILITIES AND OPERATIONS DEPARTMENT AND ELIMINATE ONE GROUNDSKEEPER POSITION THROUGH THE PROMOTION OF A GROUNDSKEEPER TO THE VACANT CUSTODIAN FOREMAN POSITION. THIS WOULD PROVIDE \$60,912

IN SAVINGS. NO LAYOFF REQUIRED. **THE MOTION CARRIED.**

6. Reduce Energy Budget by \$24,644 as a result of installing the ozone equipment at the Jail

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY DUZYJ, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT PLAN B BUDGET REDUCTIONS FOR THE FACILITIES AND OPERATIONS DEPARTMENT AND REDUCE THE ENERGY BUDGET BY \$24,644 AS A RESULT OF INSTALLING THE OZONE EQUIPMENT AT THE JAIL. **THE MOTION CARRIED.**

7. Decrease uniform cost by \$8,000

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY DOHERTY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT PLAN B BUDGET REDUCTIONS FOR THE FACILITIES AND OPERATIONS DEPARTMENT AND DECREASE UNIFORM COST BY \$8,000. **THE MOTION CARRIED.**

8. Review the parking at Clemens Center Lot to determine whether employees should be charged for parking. If it is the desire not to charge, then elimination of the Security Service would save \$27,000

Mr. Diegel indicated this item required some additional work. He asked to do further research.

Chair Brown informed commissioners that this item will be held.

9. Eliminate one Boiler/Refrigeration position (contingent upon permanently assigning Mechanical Systems Supervisor and Boiler Refrigeration Foreman position)

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY CAMPHOUS-PETERSON, SUPPORTED BY DOHERTY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT PLAN B BUDGET REDUCTIONS FOR THE FACILITIES AND OPERATIONS DEPARTMENT AND ELIMINATE ONE BOILER/REFRIGERATION POSITION SAVING \$85,691 (CONTINGENT UPON PERMANENTLY ASSIGNING MECHANICAL SYSTEMS SUPERVISOR AND BOILER REFRIGERATION FOREMAN POSITION, AS OUTLINED IN THE DIRECTOR'S PLAN B SUPPLEMENT MEMO DATED OCTOBER 8, 2008). NO LAYOFF REQUIRED. **THE MOTION CARRIED.**

10. There are other areas that have been mentioned that may save substantial dollars, but implementation requires too many factors to be included at this time

Chair Brown indicated that these were other miscellaneous things and commissioners did not need to vote on it today.

After all the votes were taken, the following commissioners spoke: Doherty, Chair Brown, Vosburg, Bruley and DeSaele.

NEW BUSINESS

A discussion ensued with Mr. Diegel about the dollar value on the cuts that were made at today's committee meeting. Also discussed was the possibility of increasing the operating millage rate in the spring of 2009 and how much money that would raise because of the drop in taxable values. Also discussed was the possibility of asking for special millage support for specific programs. Discussion ensued about the continued drop in property values.

ADJOURNMENT

MOTION

A motion was made by Duzyj, supported by Gielegthem, to adjourn the meeting at 11:25 a.m. **The Motion Carried.**

Denise M. Jacks
Committee Reporter